Reinitializing and Reimporting Data In LYNX

Reinitializing and reimporting data in LYNX is the process of manually resyncing your 25Live data with your SIS data. These are common troubleshooting steps for a variety of issues.

How to Reinitialize Reference and Course Section Data

1. In LYNX, Navigate to SIS Data Initialization

Located in the More menu under Utilities.

2. Select the Appropriate Button

If initializing both reference data and course section data, initialize reference data first.

Select the Initialize Reference Data button OR the Initialize Course Section Data button.

| olo Data Init | | |
|------------------------------|--------------------------------------|-----------|
| Process ID | Name | Туре |
| 185 | Reference | Reference |
| 40 | 201420 | Section |
| 33 | upgrade to 1.0.1 | Section |
| 14 | Init Name | Section |
| 5 | Data Initialization | Section |
| I. | [System] Dimension/Reference Tables | Reference |
| Matching Iter First Previ | ms Page 1 of 1 ious 1 Next Last | |
| | | |

3. Enter the Requested Information

For either initialization, enter any **Name**. This will only be used to label this initialization on the initialization tracking table.

If initializing course section data, enter the **Term Codes** that you'd like to resync.

| Initialize Course | Section Data | × |
|--------------------|--|---|
| Name Term Codes | Add New Value | |
| | Submit | |
| Image: Enter a na | me for either initialization method, and a term code for course section initialization. | |

How to Reimport LYNX Sections

Make sure that any recent initialization processes have completed before reimporting.

1. Ensure That Any Recent Initializations Have Completed Before Importing

2. In LYNX, Navigate to Section Import

Located in the More menu under Import to 25Live.

3. Select an Existing Extract Set

4. Click Review and Import

| Home / Import to 25Live - Section Import | | | |
|--|----------------|-------------------------|----------------------------|
| Extract Sets for 25Live Im | ports | | |
| Extract Sets | | | |
| North Campus | | | |
| Review and Import Edit Date Exceptions | Settings | 🌣 More Actions 🔺 | New Extract Set Back |
| | | | Show Archived Extract Sets |
| Image: The Review and Import butto | n will be grey | ed out until you select | an extract set. |

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5. Click Import to 25Live