## Class/Event Placement by Preferences Report

The Class/Event Placement by Preferences report shows how well rooms match class and sponsor organization requirements or how well classroom features are being used.


## Report Settings

- Sort By lets you specify if data is sorted and displayed by Size or Value AND whether they are then sorted into Ascending or Descending order
- Group By lets you choose whether each bar represents its own...
- Organization
- College
- Headcount
- Duration
- Day Combination
- Start Time
- End Time
- Breakpoint
- Size By determines whether charts are scaled by the number of events, meetings, meeting hours, or contact
hours
- Orientation determines whether bars on the chart are located on the $Y$ or $X$ axis
- Limit: Determines how many groups of events appear as bars in the report.
- Selecting Show Top Residual or Show Bottom Residual will display the top/bottom remaining groups, combined into a single bar



## Reading the Report

- The X -axis and Y -axis represent the chosen values in the Group By dropdown (i.e. organizations) and the Size By dropdown (i.e. events) depending on the Orientation
- The bars on each graph show preference fit
- Colors in the report bars indicate how well class preferences match the room assignment. The color legend lists what each color represents

