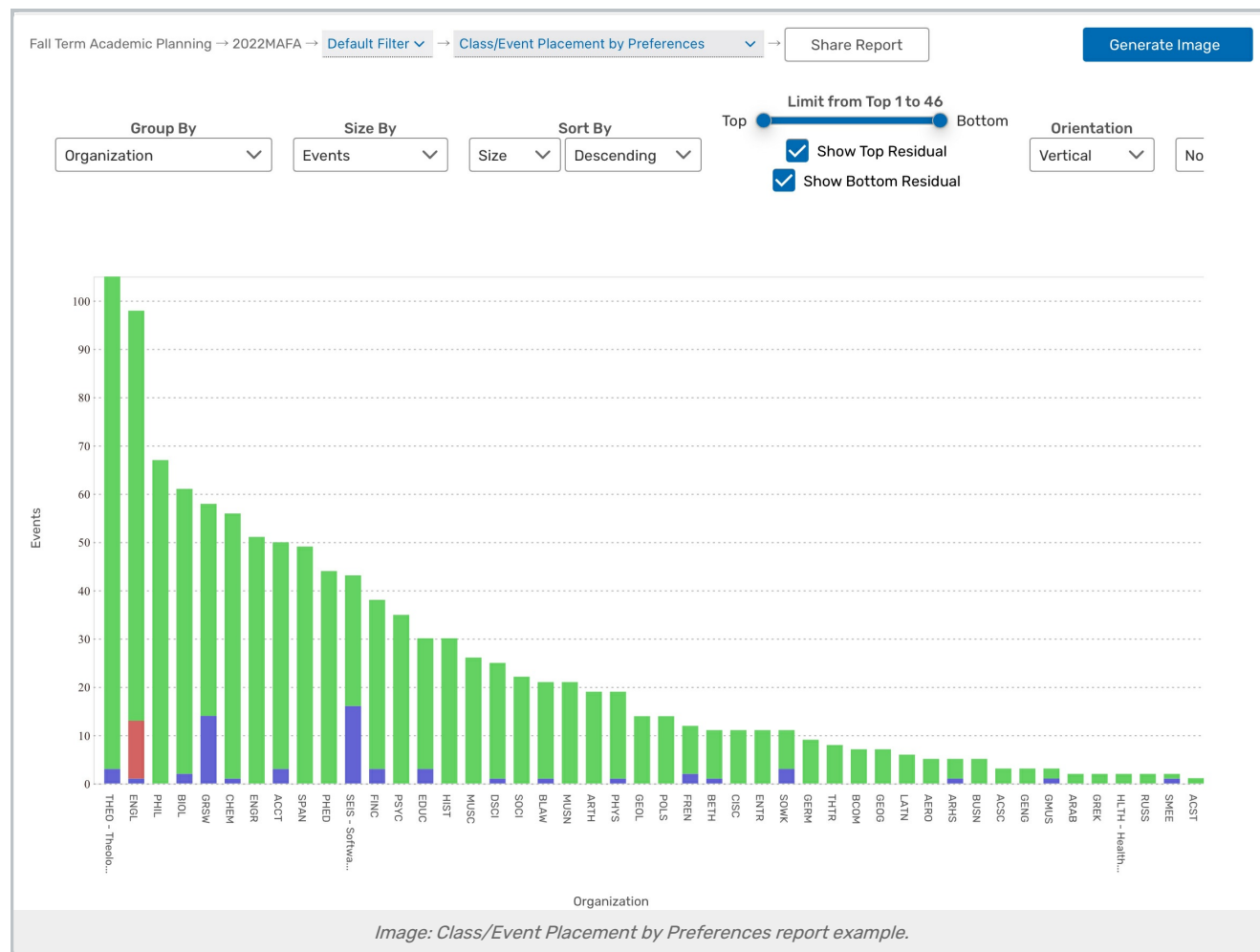


Class/Event Placement by Preferences Report

The **Class/Event Placement by Preferences** report shows how well rooms match class and sponsor organization requirements or how well classroom features are being used.



Report Settings

- **Group By:** Lets you choose whether each bar represents its own...
 - Organization
 - College
 - Headcount
 - Duration
 - Day Combination

- Start Time
 - End Time
 - Breakpoint
- **Size By:** Determines whether charts are scaled by the number of events, meetings, meeting hours, or contact hours
- **Sort By:** Lets you specify if data is sorted and displayed by **Size** or **Value** AND whether they are then sorted into **Ascending** or **Descending** order
- **Limit:** Determines how many groups of events appear as bars in the report.
 - Selecting **Show Top Residual** or **Show Bottom Residual** will display the top/bottom remaining groups, combined into a single bar
- **Orientation:** Determines whether bars on the chart are located on the Y or X axis
- **Focus:** Allows you the option of narrowing down the data that is represented in the chart.
- **Fill:** Switches the bar backgrounds between **Color**, **Pattern**, and **Grayscale**
- **Mode:** Can be toggled between Default and Zoom. Zoom mode allows users to use a mouse wheel or trackpad to expand the chart
- **Chart Size:** Can be toggled between **Full Size** and **Fit to Page**. Fit to Page allows users to see the full body of reports without scrolling
- **Show Values:** Checkbox option to display values on top of bar chart sections at all times

Reading the Report

- The X-axis and Y-axis represent the chosen values in the **Group By** dropdown (e.g., organizations) and the **Size By** dropdown (e.g., events) depending on the **Orientation**
- The bars on each graph show preference fit
- Colors/patterns in the report bars indicate how well class preferences match the room assignment. The color/pattern legend lists what each color represents