## Viewing Survey Results in Eval25

• Click here to view related articles.

Once a survey becomes available and participants begin to take it, results will become available. Results can be viewed from a survey, or from the list of surveys.

## To View Results From a Survey

| 🔒 Home         | 🖞 Reports - | 🛙 My Questions | Configuration -            | 🔓 Survey         |           |       |   |   |          |
|----------------|-------------|----------------|----------------------------|------------------|-----------|-------|---|---|----------|
| Survey         |             |                |                            |                  |           |       |   |   |          |
|                |             |                |                            |                  |           |       |   | A | rchive → |
|                |             |                | My Surve                   | eys              |           |       |   |   |          |
| Name           |             | Availability   |                            |                  | Responses | Tasks |   |   |          |
| Temperature Su | rvey        | Invitation –   | Always                     |                  | 20        | Î     | ۲ |   | *        |
| Computer Lab   |             | Invitation –   | Always                     |                  | 43        | Î     | ۲ |   | *        |
| Light Survey   |             | Invitation –   | Always                     |                  | 17        | Î     | ۲ |   | ₩        |
|                |             |                | Create Sur                 | vey              |           |       |   |   |          |
|                |             | Im             | age: Survey <b>Name</b> in | the first columi | n.        |       |   |   |          |

1. From the Surveys tab, Click the Name of one of the Listed Surveys

- 2. Select the Results tab
- 3. View the Survey Results

OR

| 🔒 Home         | 🖞 Reports 🗸 | 🕻 My Questions      | Configuration -        | 🕻 Survey              |           |   |   |       |    |         |  |
|----------------|-------------|---------------------|------------------------|-----------------------|-----------|---|---|-------|----|---------|--|
| Survey         |             |                     |                        |                       |           |   |   |       |    |         |  |
|                |             |                     |                        |                       |           |   |   |       | Ar | chive → |  |
|                |             |                     | My Surve               | əys                   |           |   |   |       |    |         |  |
| Name           |             | Availability        |                        |                       | Responses |   |   | Tasks |    |         |  |
| Temperature Su | rvey        | Invitation -        | Always                 |                       | 20        | ٦ | Î | ۲     | î  | *       |  |
| Computer Lab   |             | Invitation – Always |                        |                       | 43        |   | Î | ۲     | î  | *       |  |
| Light Survey   |             | Invitation -        | Always                 |                       | 17        | J | Î | ۲     | î  | *       |  |
|                |             |                     | Create Sur             | vey                   |           |   |   |       |    |         |  |
|                |             | Image               | : Numerical link in th | e <b>Responses</b> co | lumn.     |   |   |       |    |         |  |

- 1. From the Surveys tab, Click the Numerical Link in the Responses Column
- 2. View the Survey Results