

# Eval25 Survey Tab

Last Modified on 09/18/2023 1:34 pm PDT

[Click here to view related articles.](#)



## Security Note

This functionality requires survey access in the Institution Settings.

Use the Eval25 Survey tool to create, edit, and distribute surveys on any subject you create, such as mid-term opinions, reasons for dropping a class, or a facilities analysis. When ready, invite individual participants to take the survey and to see the survey results.

Name	Availability	Responses	Tasks
<a href="#">Temperature Survey</a>	Invitation – Always	0	
<a href="#">Computer Lab</a>	Invitation – Always	0	
<a href="#">Light Survey</a>	Invitation – Always	0	

[Create Survey](#)

*Image: My Surveys example.*

- **Name:** Lists the name of the survey as a link which you can use to drill down into the survey configurations
- **Availability:** Determines how long the survey is available for
  - This is pulled from the survey settings
- **Responses:** Indicates how many surveys have been completed
- **Tasks:** Contains three buttons that allow you to complete the following actions:
  - - [Delete existing survey](#)
  - - [Clone \(copy\) existing survey](#)
  - - [Archive existing survey](#)
  - - [Transfer survey to another user](#)
- **Create Survey:** Click to open the [new survey form](#)

- **Archive:** Takes you to the archived survey list
-