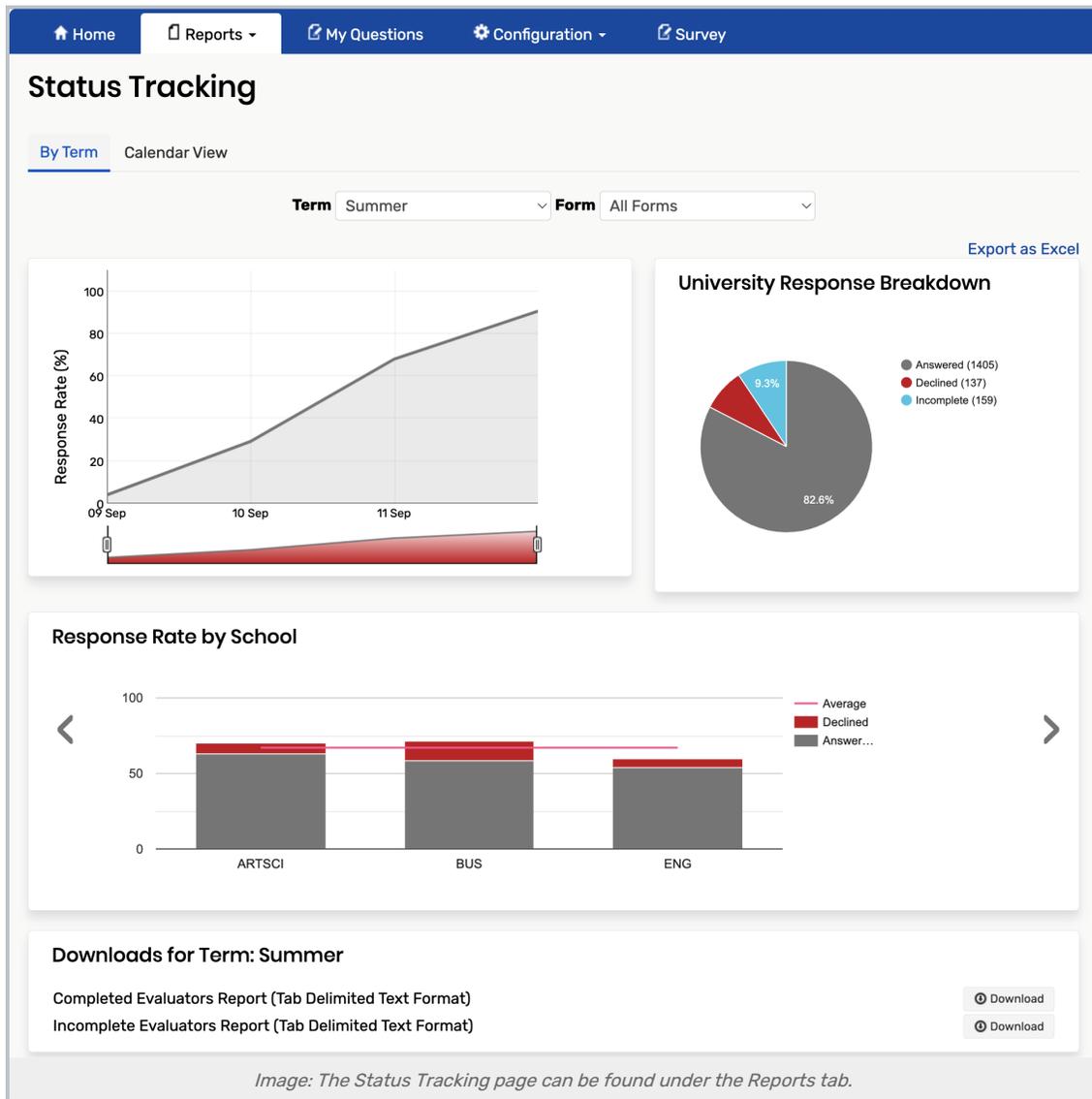


Viewing Evaluation Statistics for a Selected Term in Eval25

To view evaluation statistics, choose **Status Tracking** from the **Reports** menu, or click a **More** link on the Dashboard. Then select the term you want to see statistics for from the dropdown list.



The Status Tracking Page has Three Main Sections:

- In the upper left, a line chart of the response rate by day is displayed. You can select various time ranges for the displayed data by clicking the links in the upper left corner labeled **Zoom**.
- In the upper right, a pie chart is displayed. The **Response Breakdown** shows the percentage and number of students who have completed their evaluations, have declined to evaluate, and have not yet completed their evaluations.
- Below these sections is the **Response Rate by School** chart: a bar and a line chart showing the number of

completed evaluations by school as a bar and the average response rate for the institution as a line.

- Hover your mouse over a bar to see the total values and percentages by school.
- Click the chevron to the left or the right of the chart to switch to a summary table view of the data.

At the bottom of the Status Tracking page, you can download Evaluators Reports by term or session.
