Using the Conditional Display Editor in Eval25

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Users with Form Editor access can create evaluation questions that trigger the display of follow-up questions within the same category. This applies to any question type other than Written. Users can create this type of question branching by using the Conditional Display Editor located in the Form Editor.

For example, an evaluation asks a quantitative question such as:

"The learning outcomes of this course have been made clear".

And users can respond with one of seven possible answers:

- *Strongly Agree*
- *Agree*
- *Mildly Agree*
- *Neutral*
- *Mildly Disagree*
- *Disagree*
- *Strongly Disagree*

You could use the Conditional Display Editor to target the two most undesired answers, *Disagree* and *Strongly Disagree*, by selecting the Add Conditional Display button to add rules that specifically target *Disagree* and *Strongly Disagree*. The question that follows this one in the Form Editor will be the question that is triggered, for example, *Why did you select disagree for the previous question?*.

Using the Conditional Display Editor

ℹ **Note**

The trigger question must be directly above the question that will be conditionally displayed in a category.

1. Click Add Conditional Display

This button is located below the question you want to be the trigger when in Edit or Create evaluation mode.

Possible Answers			
	7	Strongly Agree	
	6	Agree	Remove
	5	Mildly Agree	Remove
	4	Neutral	Remove
	3	Mildly Disagree	Remove
	2	Disagree	Remove
	1	Strongly Disagree	Remove

Add

Updating the answer set will update all quantitative answer sets in this category.

Validation Add Rule ▾

Conditional Display Editor Add rule

Image: Conditional Display Editor.

2. Select "Equals" in the Editor's First Dropdown box

Conditional Display Editor

The learning outcomes of this course have been made clear. ⌄   equals ⌄   ✕

Mildly Disagree ⌄   Remove Condition

Add "AND" condition

Add rule

Image: Select Mildly Disagree for the rule.

3. Select an Option from the Second Dropdown box

Select the answer to trigger a conditional display, in this case, *Mildly Disagree*.

4. Tap the Add Rule Button

To add a second answer to trigger a conditional display besides *Mildly Disagree*, select the **Add Rule** button to make it an "or" situation.

5. Repeat

Repeat the process from steps 2 and 3 above to add the second and third condition. Select *Disagree* for the first rule and *Strongly Disagree* for the second rule. This will cause *Mildly Disagree, Disagree,* and *Strongly Disagree* to trigger a conditional display question.

Conditional Display Editor

The learning outcomes of this course have been made clear. | equals | ✖

Mildly Disagree | Remove Condition

Add "AND" condition

OR

The learning outcomes of this course have been made clear. | equals | ✖

Disagree | Remove Condition

Add "AND" condition

OR

The learning outcomes of this course have been made clear. | equals | ✖

Strongly Disagree | Remove Condition

Add "AND" condition

Add rule

Image: Select Disagree and Strongly Disagree for the other two rules.

6. Click the Save button

✓ **Tip**

When there are multiple answers that can be selected for a question and you want to have two or more answers trigger a conditional response, select the **Add "AND" Condition** button instead of the **Add Rule** button. This allows two or more answers to trigger a conditional question.

In addition, the "Select Many" question type can be used within conditionally displayed questions for up to two options.