Creating Sessions via XML File Upload in Eval25

Most schools elect to create sessions automatically via file upload, rather than manually as discussed in Creating and Editing Evaluation Terms and Sessions. **Automated session creation requires that session data be included in the data file you send CollegeNET.**

The table below shows examples of what your school needs to add to the XML file upload to create a session or sessions automatically.

Tag	Tag Type	Explanation	Example
session_id	Custom - Not necessarily the section subterm codes–it's the designated evaluation session	Unique identifier of the session (PK)	1, 0001, 1234
session_title	Custom	Title of the session	Summer Session 1
session_start_dt	Custom	Start date of the session (required if you want the session automatically created during loading)	2024-05-25, 2024-10-06 9:01 PM, 2024-10-06 21:01:00
session_end_dt	Custom	End date of the session (required if you want the session automatically created during loading)	2024-05-25, 2024-10-06 9:01 PM, 2024-10-06 21:01:00
session_report_dt	Custom	Report date for the session	2024-05-25, 2024-10-06 9:01 PM, 2024-10-06 21:01:00
comment_flagging_start_dt	Custom	Start date for comment flagging	2024-05-25, 2024-10-06 9:01 PM, 2024-10-06 21:01:00
comment_flagging_end_dt	Custom	End date for comment flagging	2024-05-25, 2024-10-06 9:01 PM, 2024-10-06 21:01:00
session_description	Custom	Name or title of the session	Summer Session 1

Additional examples of the above can be found on the Sample XML Files page.

If you have questions regarding this process, email support@collegenet.com.