

## Viewing the Dashboard in Eval25

Log on to Eval25 to go to the home page **Dashboard**. Information for the current evaluation term is shown by default. Select the term from the dropdown list to view information for a different evaluation term.

### Dashboard

Summer

#### Term Responses

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#### Term Response Breakdown

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#### Scheduled Emails

Email	Date	Time
Students - Incomplete:Custom...	Tuesday 9/12	10:59pm (PST)
Students - All:Custom...	Tuesday 9/12	10:59pm (PST)
Students - All:Evaluation End	Wednesday 9/20	10:59pm (PST)
Students - All:Evaluation Start	Monday 1/1	12:00am (PST)
Students - All:Evaluation Start	Thursday 1/11	8:00am (PST)
Instructors - All:Reports	Monday 3/11	7:00am (PST)

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#### Upcoming Events

Event	Date	Time
Session 2 ends	Friday 9/15	11:00pm (PST)
Session 3 starts	Friday 9/15	11:00pm (PST)
Satellite Campus Summer 2023 ends	Monday 9/18	10:59pm (PST)
Session 3 ends	Monday 9/18	10:59pm (PST)
Summer 2023 ends	Wednesday 9/20	10:59pm (PST)
Satellite Campus Summer 2023 reports	Wednesday 9/20	10:59pm (PST)

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*Image: Dashboard view.*

At the top of the page, the Dashboard displays the evaluation response status for the term you have selected. You can see the total evaluation responses submitted to date on the left and the response category totals and percentages—answered (submitted), declined, and incomplete—on the right.

At the bottom of the page, you see lists of the next scheduled email communications and upcoming evaluation events for all active evaluation terms.