

Pausing a Section from the LYNX Tab in 25Live



Security Note

This setting requires the ability to edit events as well as Tools Access 4.0: *Access to LYNX Tab* in Group Administration.

If a 25Live event (often academic courses/sections) has been imported via the [Series25 LYNX Interface](#), a Pause Section toggle should appear in the LYNX tab. This option allows you to suspend the import/export processes between your SIS and 25Live.

Pausing a section is useful if you wish to add details that may not be able to be added in your SIS, such as adding a different location assignment for just one occurrence of a section after the term is underway. For example, for a section that is part of an active import extract set in LYNX, if it is paused in 25Live then the headcount will change in the SIS, while the old headcount will remain in 25Live.

Pausing a Section

DetailsOccurrencesCalendarScheduleTask ListPricingLynxAudit Trail

Pause Section

No☒Yes

When a section is part of an active import or export extract set, pausing prevents it from updating in 25Live when it is changed in your Student Information System (SIS) and prevents it from updating in your SIS when it is changed in 25Live.

If you un-pause this section, you must re-import it via LYNX to ensure that 25Live reflects what is in your SIS.

Image: Use the toggle to pause a section, but note that it will need to be re-imported in LYNX to un-pause.

1. Navigate to the **Event Details** page of the event you'd like to pause LYNX imports/exports for
2. Select the **LYNX** tab
3. Set the **Pause Section** toggle to **Yes**
 - A reminder will display about re-importing the section when you wish to un-pause it

Unpausing a Section

Reminder: If you un-pause this section, you must re-import it via LYNX to ensure that 25Live reflects what is in your SIS.

Image: An alert will remind you when unpausing a section.

1. Navigate to the **Event Details** page of the event you'd like to pause LYNX imports/exports for

2. Select the **LYNX** tab
3. Set the **Pause Section** toggle to **No**
4. [Re-import the section](#) in the Series25 LYNX interface to ensure 25Live properly reflects the information in your SIS.

Searching for Paused Sections

When a LYNX section is paused, a system custom attribute labelled **SIS Sync Paused** is automatically added to the event in 25Live. Like other custom attributes, you can include SIS Sync Paused in an advanced event search to find your paused sections.

The screenshot displays the Series25 LYNX search interface. At the top, 'Select Object' is set to 'Events' and 'Saved Searches (optional)' is a dropdown. Below this, a 'Quick Search' toggle is switched to 'Advanced'. The main 'Query' section shows a 'Conjunction' of 'and'. A 'Custom Attribute' panel is expanded, showing 'Attribute' as 'SIS Sync Paused' and 'Operator' as 'is True'. An 'Add Criterion' button is at the bottom of the panel. Below the query panel, a message states 'Search has not been saved'. At the bottom of the interface are buttons for 'Reset', 'Export Results', 'Save as', and 'Search'. A caption at the very bottom reads: 'Image: Add the **SIS Sync Paused** custom attribute, in combination with the **is True** operator, in an advanced event search to find paused sections in your instance.'