# Series25 Group Administration



#### Tip: Login to View Full Contents

If you don't see what you're looking for, please <u>login</u> or use a help link when logged in to a Series25 application.

#### Introduction

- What Is Series25 Group Administration?
- Accessing Group Administration
- Best Practices Enforced by Group Administration
- Single Sign On Authentication Options
- Using Dark Mode in the Series25 Group Administration Tool

### **Managing Groups**

- Creating a Group
- Searching For Groups
- Deleting a Group
- Using System Tags with Security Groups
- Sorting Groups Into Categories
- Public Search Security

# **Managing Group Members**

- Inactivating Group Members
- Adding Users to Security Groups
- Editing a Password in Group Administration
- Exporting Group Member Contact Lists

### **Configuring Group Permissions**

- Permissions in Series25 Group Administration
- Setting Security For One Group
- Comparing and Setting Security For Multiple Groups
- Security Group Preferences Configuration

#### CollegeNET Series25 Help and Customer Resources

- Permissions to Create, View, or Edit an Event
- Event Form Presentation by Security Group
- Configuring Email Notifications

## Object Security and Assignment Policy

- Object Security and Assignment Policy Explained
- How Security and Policy Settings Work Together
- Configuring Object Security (for all objects except events)
- Configuring Object Security for Events, Folders, and Cabinets
- Configuring Assignment Policy
- Setting Default Object Security and Assignment Policy
- Assignment Policy Exceptions for Locations and Resources
- Assignment Windows For Locations

# **Full Category Contents**