# Portland Class - Using X25



### Goals

By the end of this seminar, participants will be able to:

- Understand the metrics associated with the Scheduling Effectiveness, Inventory Fitness and Utilization reports
- Understand the issues, problems and questions that each report helps answer
- Modify the parameters that affect each of the X25 reports
- Create and save parameter sets
- Use the filtered data sets related to classes/events, rooms and organizations
- Model the effects of simulated changes to your scheduling data (e.g., taking a building offline)
- Design an X25 Project and analyze the metrics and benchmarks for effective decision support

### Description

Learn to use X25 to answer pressing questions about space usage and scheduling on your campus. This two-day seminar provides a hands-on opportunity for you to explore X25 functionality in depth.

### **Intended Audience**

Anyone who uses X25 to provide, receive or use space management information for the campus – registrars, institutional researchers, facility planners, provosts, deans of instruction and academic affairs, and master schedulers.

### Schedule

Provided over two (2) consecutive days, 8:30 a.m.-4:30 p.m.

# Prerequisites

- X25 must be currently licensed.
- Institution's X25 site must contain at least one complete snapshot of academic course data (i.e., a semester's worth of academic classes).

#### Fee

Cost is for in-Portland only. Please contact your account manager for pricing information.

# Next Class Offered

Coming soon...

# Scheduled by Request

Onsite at your institution or in Portland, OR. Costs may vary for at your institution option. Please contact your CollegeNET Account manager for pricing and scheduling details. (Series25 Account Management)

# **Registration Cancellation Policy**

Registration cancellations must be made in writing and submitted via email to <u>Series25 Classes</u>. To receive a full refund or prevent an invoice, cancellations must be received in the CollegeNET office 7 calendar days prior to the start of the class. No refunds will be made after that date. No penalty will be assessed for moving to another class date.

# Have Questions?

For questions about classes, please send an email to Series25 Classes.