Hiding Custom Attributes

Many types of Master Definitions feature the ability to add or remove items from "abridged lists" to hide items from users with limited permissions.

> 🔒 **Set Up Proper Permissions For Groups**
>
> If a group has "No" marked for the security statement "Basic 13.0," then they will only see the "Abridged" list of event master definitions. For more, see [Permissions in Series25 Group Administration](#).

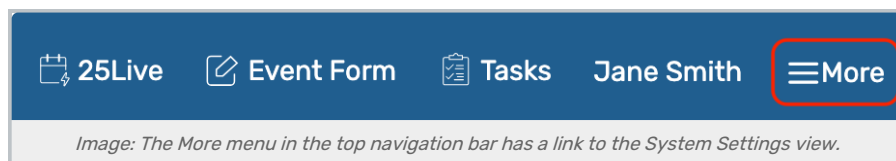## How to Hide Custom Attribute Items

> 🔒 **Security Note**
>
> To access Master Definitions System Settings views, your 25Live user must have security permissions set in [Series25 Group Administration](#) for each of the types that you wish to access, including:
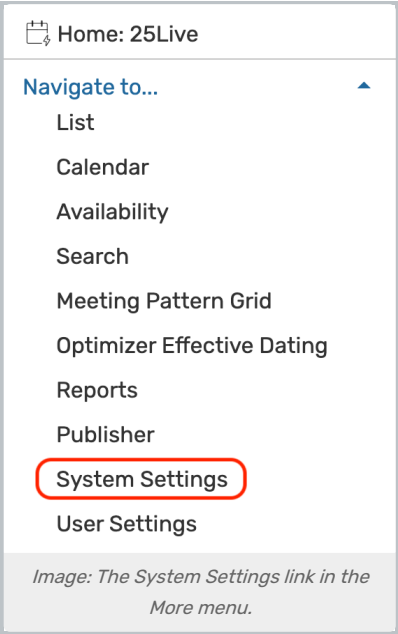>
> - Events: *Admin: 6.0 Manage Event Master Lists*
> - Event Requirement Notification Policy: *Admin: 7.0 Set Event Notification Policy*
> - Event Types: *Admin: 5.2 Manage Event Type Hierarchy*
> - Locations: *Admin: 10.2 Manage Location Master Lists*
> - Resources: *Admin: 11.2 Manage Resource Master Lists*
> - Organizations: *Admin: 13.4 Manage Organization Master Lists*
> - Organization Ratings: *Admin: 13.6 Edit Organization Ratings*
> - Organization Partition Preferences: *Admin: 13.8 Edit Organization Location Preferences*
> - Contacts: *Admin: 12.1 Create and View all active and inactive Contact Master Lists*
>
> If you would like any of the described settings changed for your user, contact your 25Live administrator.
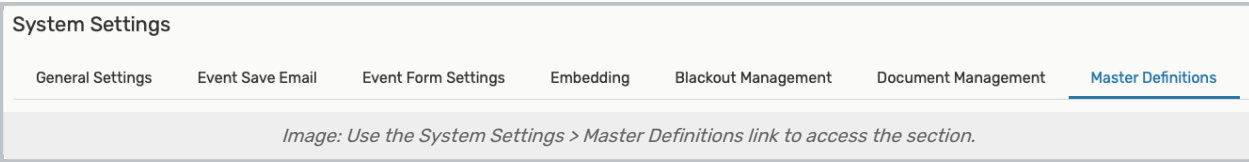
1. Go to the System Settings View

The **System Settings** section is accessible from the **More** menu in [the top navigation bar](#).
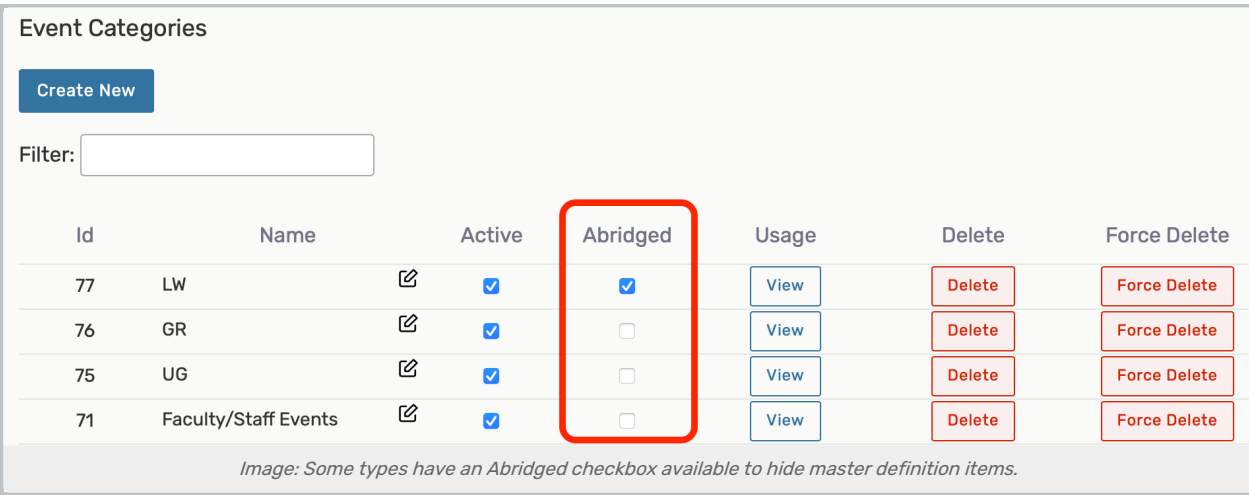

Image: The More menu in the top navigation bar has a link to the System Settings view.

Image: The System Settings link in the More menu.

2. Tap or Click the Master Definitions Link

Use the menu link to go to the **System Settings** view, then view the **Master Definitions** section.

Image: Use the System Settings > Master Definitions link to access the section.

3. Use the Abridged Column on Available Items

Image: Some types have an Abridged checkbox available to hide master definition items.

Many master definition types offer an option to include or exclude items from an abridged list, including:

- Custom Attributes
  - Location

- Resource
  - Organization
- Roles
- Requirements
  - Other
  - Calendar
- Features
- Layouts
- Org Types

Check the box in the **Abridged** column for these types to include them in the list of items that some groups can *only* see. Uncheck items to hide them from the abridged list.

> ✓ **Tips: Showing All or Hiding All**
>
> If nothing is checked to be included in the Abridged list, all attributes will show.
>
> If you wish to hide all attributes, you could create a "dummy" attribute, check only it to be included in the abridged list, then deactivate it.

4. For Event Custom Attributes, Utilize Other Display Options

	Id	Name		Active	Event Details	Event Form	Type	Discrete Options	Usage	Delete	Force Delete
⠿	71	Academic Year	✎	☑	☐	☑	String	Show	View	Delete	Force Delete
⠿	68	Contact Name	✎	☑	☑	☐	String	Show	View	Delete	Force Delete
⠿	69	Contact Phone Number	✎	☑	☐	☐	String	Show	View	Delete	Force Delete

Image: Event custom attributes also have options to hide them from other views.

If your instance(s) use event custom attributes, you can specify if each custom attribute is displayed on the **Event Form**, and/or on the **Event Details** and/or not all by checking or unchecking boxes in those columns.