## About 25Live Reports

# 00 25Live Reports

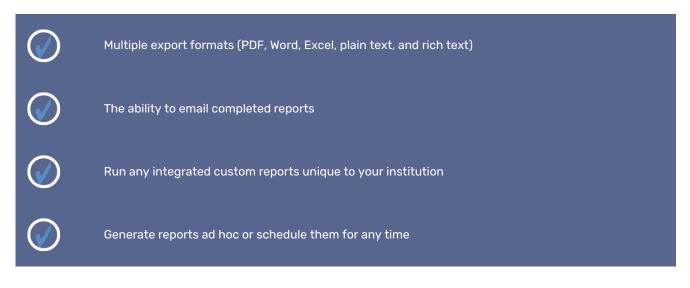
25Live	<sub>0</sub> ]]] <b>25Live Reports</b>	Reports Admin	Tips A	Administrator	$\equiv$ More
Filter By Report Name here	× Go				Help
<ul> <li>Your Starred Reports</li> <li>☆ Academic Term Summary</li> </ul>	Academic Term Summary	😭 🥡 View Samj	ple		
🟫 Calendar of Events (5 Day)	Format Option - Required	Delivery Option - R	equired		
🗙 Daily Room Sheet	Select a Format Option $$	Select a Delivery Op	ition ~		
☆ Invoice (Standard) ☆ Location Listing - Excel ☆ Location Utilization	<b>Report Parameters</b> Event Search - <i>Required</i>		~	C	
🛠 Reservations by Date	Group By	Organization ~			
<ul> <li>Resource Stock Level Report</li> <li>Event Reports</li> </ul>				Run Report	
<ul> <li>Location Reports</li> </ul>					
✓ Resource Reports					
✓ Other Reports					

## Rich Information and Analytics In a Variety of Formats

The same robust reports functionality that has always been included in 25Live is now its own convenient tool for quick access. 25Live Reports are designed with a clear, direct presentation style that supports your administrators and users in gathering data, managing facilities, and meeting the needs of customers. Both administrators and end-users can easily generate ad hoc reports, save reports for future use, and mark the reports they use most as favorites.

#### **Features and Benefits**





## How does 25Live Reports fit into Series25?

25Live Reports gives you a window to all of the data in your Series25 database for greater utilization insights, easy access to daily information and calendars, and deeper analysis of your scheduling resources, locations, and practices.

Sep 06 2016 - S	iep 10		C	alendar of Events			
Monday Sep 06	Tuesday Sep 07	Wednesday Sep 08	Thursday Sep 09	Friday Sep 10	Col	egeNET <b>versity</b>	Event Service Summer Con
0:00 AM-12:00 PM Art Department Meeting CASEY 10	8:00 AM-10:00 AM Cooking For The Gods & Goddesses CASEY 10	12:00 PM-3:00 PM Pledge Meeting MSU 150	8:00 AM-10:00 AM Cooking For The Gods & Goddesses CASEY 10	7:00 AM-8:00 AM Hemingway Round Table Discussion MSU 150	🧄 🐼 Uni	versity	Summer Con
1:00 AM-1:00 PM Future Leaders Discussion Group MSU 150	9:00 AM-11:00 AM Monthly Space Planning Meeting CASEY 30	1:00 PM-2:00 PM Comic Book Wednesday CASEY 10	9:00 AM-11:00 AM Monthly Space Planning Meeting CASEY 30	11:00 AM-1:00 PM Math Department Meeting CASEY 10	•	-	
Elemal Wisdom CASEY 20	9:00 AM-11:00 AM Super Diamond Performance MSU 150	2.00 PM-5:03 PM Drama Department Meeting CASEY 10	9:00 AM-11:00 AM Super Diamond Performance MSU 150	11:00 AM-12:00 PM Preparing For Finals MSU 150	Client Contact:	Macev, Tobi	Event Refere Event Coordin
00 PM-4:00 PM Women In Ancient Greece CASEY 10	12:00 PM-1:00 PM Cultural Forum Meetings MSU 150	4:00 PM-5:00 PM Math Study Sessions MSU 150	11:30 AM-1:30 PM R25 BI-Monthly Luncheon Meeting CASEY 30	2:00 PM-3:00 PM Hatory Department Neeling CASEY 10	Chefit Contact.	805 SW Broadway Suite 1600	Event coordin
:00 PM-8:00 PM Spinning Class MSU 150	1:00 PM-2:00 PM College of Business Meeting CASEY 20	5:00 PM-6:00 PM Poetry of The Land CASEY 10	12:00 PM-2:00 PM English Department Meeting CASEY 10	3:00 PM-4:00 PM Women In Ancient Greece CASEY 10	Phone:	Portland OR 97205 503.290.5622	
300 PM-6:00 PM Personal Finances For Dummies CASEY 10	2:00 PM-3:50 PM History of Islam CASEY 20	5:00 PM-6:00 PM How To Be A Community Leader CASEY 20	12:00 PM-1:00 PM Second Language Thursdays CASEY 20	4:80 PM-5:00 PM Women In Ancient Crete CASEY 10	Fax: Email:	503.973.5252 tobi@collegenet.com	Pł
The Dance Of Sorrow CASEY 30	2:00 PM-4:00 PM Yoga 101 CASEY 40	6:00 PM-7:00 PM Traditional Egg Painting CASEY 10	1:00 PM-2:00 PM Testing Occurrence Display MSU 150	5:00 PM-6:00 PM Postry of The Land CASEY 10	Organization:	Student Center	E
	2:00 PM-4:00 PM Rash Meeting MSU 150	7:00 PM-8:00 PM Anabic For Beginners CASEY 10	2:00 PM-3:00 PM Native American Drumming CervenonY	5:00 PM-8:30 PM Beginning Saling CASEY 30			The Service Agreemer
	3:00 PM-4:00 PM American Woman at the Box Office CASEY 10	7:00 PM-8:00 PM Student Affairs Staff Meeting MSU 150	CASEY 10 2:00 PM-3:50 PM History of Islam		This Service Agreement, he	reafter called "Agreement" is effec	tive this 5th day of November 2019, by
	3:00 PM-6:00 PM American Film - The Early Years CASEY 30		CASEY 20 4:00 PM-7:00 PM Arabic For Travelers				state of New Jersey, having it's main an address at 1201 Broadway, Portland,
	4:00 PM-6:00 PM Zen And Physics CASEY 20		CASEY 10 4:00 PM-6:00 PM Kniting Sweaters For Fun and Profit CASEY 20			t is to be conducted under the dire	conduct Summer Concert Series, herei ct supervision of persons who are mem

		Event Reference:	2019-AABLFV
Client Contact:	Macey, Tobi	Event Coordinator:	Benson, Mary
	805 SW Broadway	Title:	External Affairs Manager
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Email:	tobi@collegenet.com	Fax:	555-2915
Organization:	Student Center	Email:	maryb@collegenet.com
	ти	e Service Agreement	

#### We Love Your Feedback

We would love to hear feedback about what you like, don't like, or any problems you encounter:

- Account Managers: series25implementation@collegenet.com
- General Feedback: productdevelopment@collegenet.com

#### Latest Updates

• See What's New in Series25

#### Help & Training

- 25Live Reports Help
- 25Live Standard Reports Reference