

Working With System Settings



Security Note: These Settings Require Administrative Access

To access many System Settings views, your 25Live user must have administrative security permissions (-1 group). If you would like any of the described settings changed for your instance of 25Live, contact your 25Live administrator.

- [Embedded Content](#)
- Task Emails
- [Force Delete Master Definitions](#)

Some of these may be opened up to other groups with permission in a future update, while others are very powerful and will always be restricted.

25Live features a System Settings menu to allow administrators to conveniently adjust some settings without needing to leave 25Live for another Series25 tool.



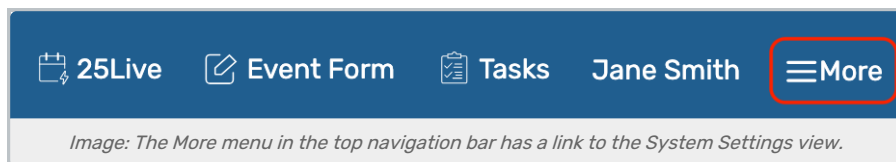
Security Note: Administrative Options Not Restricted to (-1) System Administrators

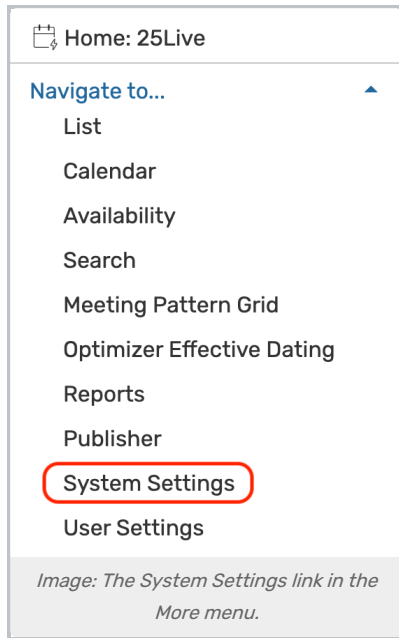
These are controlled by different permissions in the Groups tool.

- [Masquerade as Another User](#)
- Document management: Administrative: 4.0 *Event Document Creation and Management*
- System settings: Administrative: 32.0 *Edit General Settings in 25Live System Settings*
 - This includes Theme settings, Email Defaults, System Defaults, User Defaults, Date/Time Defaults, and Search Settings
- Event form configuration settings in Groups: Administrative: 20.0 *Update Event Creation and Editing Configuration*

How to Access System Settings

The **System Settings** section is accessible from the **More** menu in [the top navigation bar](#).





Tip: Linking to System Settings Sections

Did you know you can use the title of each System Settings tab to save a link to go directly to that section?