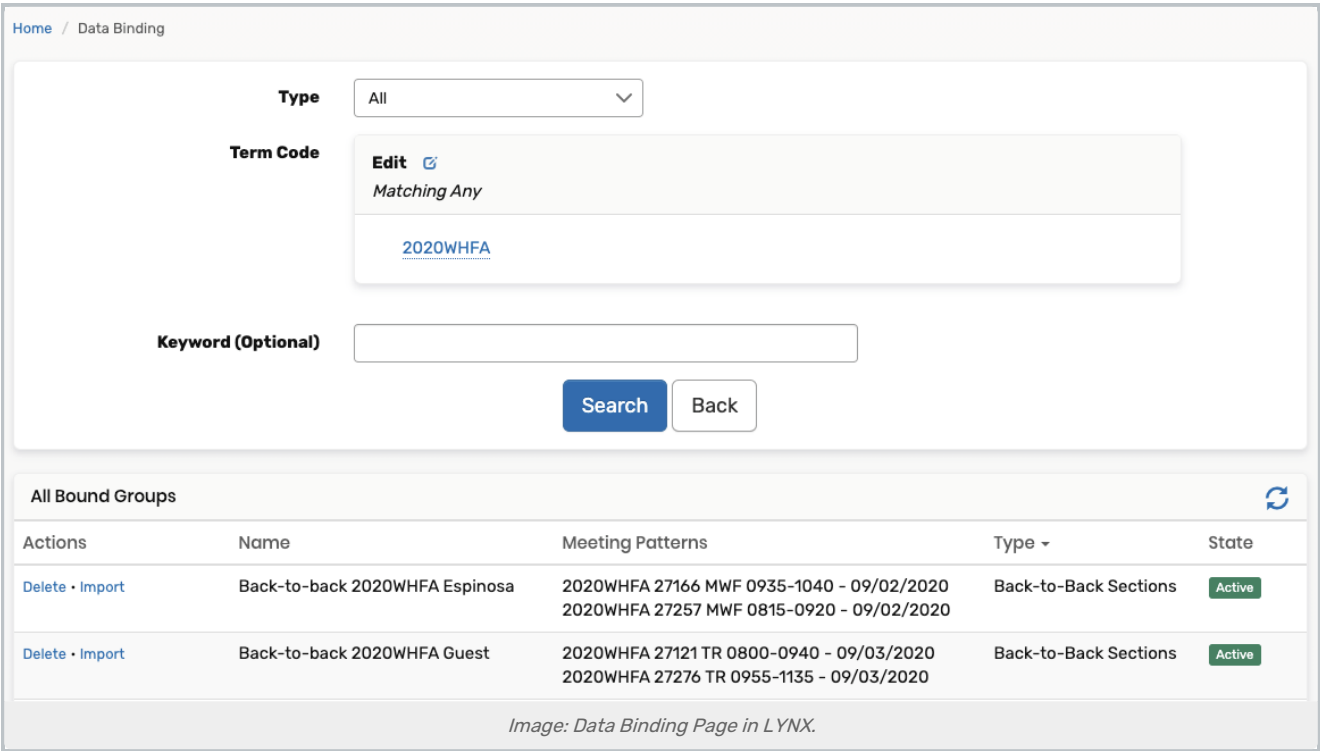


# Managing Data Binding in LYNX

All types of [bound event groups](#) (or "bindings") created in LYNX are managed on the same page. You can reach this page from the main menu by clicking **Configuration > Data Binding**.

This page allows you to perform several functions:

- Search for existing bindings of any type
- Create new bindings or edit existing ones
- Import sections or exams into 25Live that belong to bindings
- Delete bindings one by one or all at once



## Search For Existing Bindings

On the Data Binding page, select the following options:

- **Type:** choose the type of binding you're looking for, or select All
- **Term Code:** enter the code(s) for the terms you want to work with
- **Keyword:** limit the search to groups with matching names or sections with matching CRNs

Click **Search** to see a list of matching results.

Bound Groups - Sections			
Actions	Name	Meeting Patterns	State
<a href="#">Edit</a> • <a href="#">Delete</a> • <a href="#">Import</a>	001	2020WHFA 26404 MWF 0935-1040 - 09/02/2020 2020WHFA 26411 MWF 0935-1040 - 09/02/2020	<a href="#">Active</a>
<a href="#">Edit</a> • <a href="#">Delete</a> • <a href="#">Import</a>	002	2020WHFA 27011 TR 0800-0940 - 09/03/2020 2020WHFA 27012 TR 0800-0940 - 09/03/2020	<a href="#">Active</a>
<a href="#">Edit</a> • <a href="#">Delete</a> • <a href="#">Import</a>	003	2020WHFA 26413 MW 1455-1635 - 09/02/2020 2020WHFA 26414 MW 1455-1635 - 09/02/2020	<a href="#">Active</a>

3 Matching Items | Page 1 of 1 [Back to Top](#) 10 per page

First Previous **1** Next Last

[Add New Group](#) [Upload Groups](#) [Delete All Groups](#) [Back](#)

*Image: Bound Group Search Results.*

## Add or Edit Bindings

To edit bound groups or create new ones:

1. Choose a type of binding
2. Click **Search** to see existing bindings
3. Click **Edit** next to a group's name to edit its details (including adding or removing meeting patterns from the group)
4. Use the buttons below the search results to add new bindings
5. Complete the binding by importing events into 25Live (see below)

See further instructions on the pages for [bound sections/exams](#), [overlapping sections](#), and [back-to-back binding](#).

## Import Bindings Into 25Live

When you create bound groups or edit their details, your changes are not applied to 25Live until the next import occurs. You can trigger this manually by going to the **Import Extract Sets** page, or you can import individual bound groups one by one.

To import bound groups:

1. Search for existing bindings as described above
2. Click **Import** next to a group's name
3. Click **Confirm** in the box that pops up
4. View a summary of the import on the Import Details page
5. Click **Back** at the bottom to return to the Data Binding page



**Tip: Use The LYNX Overlapping Section Binding in Place of CRMG (Common Room Groups)**

When switching from an older TCS interface to LYNX, we recommend you use the Overlapping Section

Binding option in place of CRMG (Common Room Groups).



#### Note: "[INVALID DATE SUMMARY]" Message for Data Binding

The [INVALID DATE SUMMARY] message appears if the sections in a bound group or their meeting patterns were deleted. Simply delete the bound group or edit it to replace the invalid section. Note that you can only edit manually bound groups and not groups created through the overlapping and back-to-back binding processes.

## Delete Bindings

To delete bound groups:

1. Search for existing bindings as described above
2. Click **Delete** next to a group's name to remove the group from LYNX
3. Click **Delete All Groups** at the bottom of a page to remove all search results
4. Import the sections into 25Live to remove the bindings between events

**Delete Bound Groups**

Do you want to delete 3 matching bound group(s)? This action cannot be undone.

☒ Import members of deleted bound groups to 25Live following the delete.

*Image: Confirmation of deleting bound groups.*



#### Tip: Don't Forget to Delete After Importing

Just like adding or editing bindings in LYNX doesn't affect events until you update 25Live, removing a bound group from LYNX does not automatically remove the binding relationship between events. You need LYNX to update the events 25Live in order to fully get rid of the binding.

The easiest way to do this is to check the box labeled "import members of deleted bound groups" in the box that pops up when you delete.