Removing Event Bindings

> 🔒 **Security Note**
>
> What you can see and do in this application depends on the security permissions associated with your 25Live user account. If you can't access something you think you should be able to, contact your 25Live Administrator.

You can unbind events by choosing **Manage Bindings** from either of two places in 25Live:

- From the summary of **More Event Options** displayed when you finish creating or editing an event in the Event Form (if you have appropriate security permissions)

  OR

- From the **More Actions** menu for an open event

Bound events are displayed in the left-hand column in the Details view of the event.

To Remove Events From a Bound Set and Remove Bindings

1. Access the Manage Bound Events Window

With one of the events open in the details view, choose **Manage Bindings** from the **More Actions** menu.
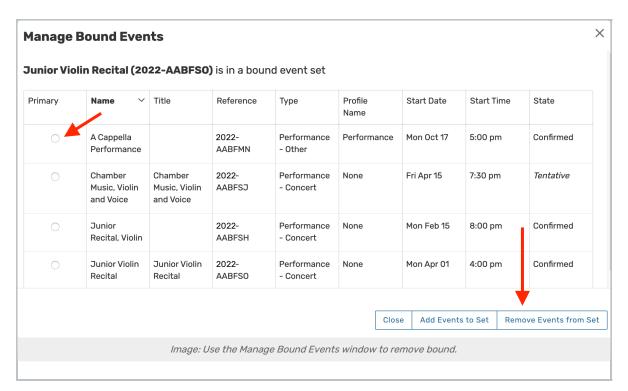
OR

Select **Manage Bindings** in **More Event Options** immediately after saving a new or edited event.

2. Click the Remove Events from Set Button

In the **Manage Bound Events** window, the title informs you if this event is in a bound event set. To remove events (and remove bindings), click the "Remove Events from Set" button.

3. Select the Events to Remove

Check the box of each event you want to remove from the set, then use the **Remove Selected** button.

Manage Bound Events   ✕

Junior Violin Recital (2022-AABFSO) is in a bound event set

Primary	Name ⌄	Title	Reference	Type	Profile Name	Start Date	Start Time	State
◯	A Cappella Performance		2022-AABFMN	Performance – Other	Performance	Mon Oct 17	5:00 pm	Confirmed
◯	Chamber Music, Violin and Voice	Chamber Music, Violin and Voice	2022-AABFSJ	Performance – Concert	None	Fri Apr 15	7:30 pm	*Tentative*
◯	Junior Recital, Violin		2022-AABFSH	Performance – Concert	None	Mon Feb 15	8:00 pm	Confirmed
◯	Junior Violin Recital	Junior Violin Recital	2022-AABFSO	Performance – Concert	None	Mon Apr 01	4:00 pm	Confirmed

Close | Add Events to Set | Remove Events from Set

Image: Use the Manage Bound Events window to remove bound.

A refreshed list of all the remaining events in the set displays, or if there are no other bound events, the subtitle informs you that this event is not in a bound event set.

4. Close the Window

Close the **Manage Bound Events** window, or use the **Remove Events from Set** button to remove additional events.

> ℹ️ **Note: Related Events**
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> Another type of relationship -- between "related" events that don't have to have the same location assignment(s) but you want to relate for other reasons -- is also displayed in event details. To learn more, see Creating Related Events.