

## Removing Event Relationships



### Security Note

In order to create and edit events as a group, you'll need to enable the following setting in [Series25 Group Administration](#):

Basic: 2.1 *Manage Event Relationships and Binding*.

Additionally, remember that even though they're in a group, related and bound events are still separate objects with their own object security. Make sure you have appropriate [permissions](#) to view and edit them, the same as you would any other event.

## To Remove Events From a Related Event Set and Cancel Relationships

### 1. Access the Manage Related Events Window

With one of the events open in the details view on the Events tab, select **Manage Related Events** from the **More Actions** menu.

*OR*

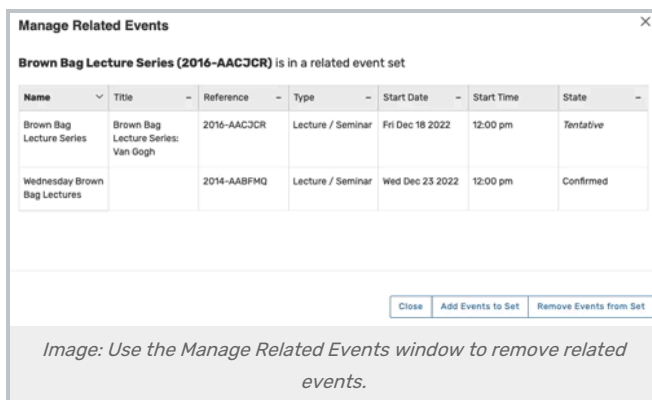
Select **Manage Relationships** in the **More Event Options** immediately after saving a new or edited event

### 2. Use the Remove Events from Set Button

In the **Manage Related Events** window, the title informs you if this event is in a related event set. To remove events (and remove relationships), use the **Remove Events from Set** button.

### 3. Select the Events You Want to Remove

Check the box next to the event(s) you want to remove from the related set, then use the **Remove Selected** button.



A refreshed list of all the remaining events in the set displays, or if there are no other related events, the subtitle informs you that this event is not in a related event set

#### 4. Close the Manage Related Events Window

Close the window, or click the **Remove Events from Set** button to remove additional events.



##### Note: Bound Events

Another type of relationship -- between "bound" events that must have the same location assignment(s); for example, cross-listed or combined sections -- is also displayed in event details. To learn more, see [Creating Event Bindings](#).