

Managing Schedule25 Optimizer Runs

Once you've created a new Schedule25 run, you can see it on the "Manage Runs" tab. (If you're an administrator, you can see runs from other users too. Limit the display to just your own runs by checking the box above the list.)

Manage Schedule25® Optimizer Runs

Use this tab to edit, copy, or delete existing runs. Once you have defined a run, click Run to prepare the run and run the Optimizer algorithm.

For more help and information, review the [Schedule25 Optimizer User Guide](#).

Add a Run

☒ Just Show My Runs

Name	Location Search	Event Search	Last Prepared	User	Run	Edit	Copy	Delete
My Optimizer Run	Optimizer Locations	Missing Location Assignments	2024-03-25	service25				
Spring 2023 Courses	All Spaces	Registrar's Events	2024-02-23	service25				
Winter/Spring 2022	Optimizer Locations		2024-02-23	service25				

Image: Details of the Manage Schedule25 Optimize Runs page.

The columns in this view tell you the basic details of each run, including the location and event searches. The "last prepared" date indicates when the Prepare step was run. All of the Optimizer's calculations are based on the results of the event and location searches as of this date - so if anything has changed in 25Live or your SIS since the Optimizer was last prepared, you'll want to prepare again.

Each run has four actions you can take:

- Run:** [Open the run](#) so that you can prepare, optimize, and assign classes.
- Edit:** Change the settings for this run.
- Copy:** Create a new run with the same settings.
- Delete:** Permanently remove this run from the list. (Accepted assignments are not affected.)